

# FORM 1099 A "ACQUISITION"

File Form 1099A, Information Return for Acquisition or Abandonment of Secured Property, for each borrower if you lend money in connection with your trade or business and, in full or partial satisfaction of the debt, you acquire an interest in property that is security for the debt, or you have reason to know that the property has been abandoned. You need not be in the business of lending money to be subject to this reporting requirement.

## CONTINUOUS FORM NUMBERS

Carbonless: FORM TC-A4 4-PART

## MAILER FORM NUMBERS

Electronic Filing: FORM PTM-A2

Available  
Self Seal  
DW19S

# FORM 1099 B "BROKER"

Sales or redemptions of securities, futures transactions, commodities, and barter exchange transactions.

## CONTINUOUS FORM NUMBERS

FORM T-B1 1-PART

Carbonless: FORM TC-B4 4-PART

## MAILER FORM NUMBERS

Electronic Filing: FORM PTM-B2 2-PART

PEEL-APART

Available  
Self Seal  
DWMRS

## 1099 PARTS SEQUENCE GUIDE

Size: 9" x 3-2/3" overall (except 1099B, 1099DIV, 1099 MISC and 1099R which are 9" x 5-1/2" overall)  
8" x 3-2/3" detached (except 1099B, 1099DIV, 1099 MISC and 1099R which are 8" x 5-1/2")

5498, 1098 & 1099 FORMS			1099R FORMS		
Copy A - For Internal Revenue Service	Copy A - For Internal Revenue Service	Copy D - For Payer's Records	Copy A - For Internal Revenue Service	Copy A - For Internal Revenue Service	Copy D - For Payer's Records
State Copy - For Payer To File With State Agency	Copy 1 - For Payer To File With State Agency	Copy 2 - For Recipient To File With State Agency	Copy 1 - For Payer To File With State Agency	Copy 1 - For Payer To File With State Agency	Copy 2 - For Recipient To File With State Agency
Copy B - For Recipient	Copy B - For Recipient to file with Federal Tax Returns		Copy B - For Recipient to file with Federal Tax Returns	Copy B - For Recipient to file with Federal Tax Returns	
Copy C - For Payer's Record	Copy C - For Recipient's Records		Copy C - For Recipient's Records	Copy C - For Recipient's Records	
Copy 2 - For Recipient To File With State Agency	Copy 2 - For Recipient To File With State Agency		Copy 2 - For Recipient To File With State Agency	Copy 2 - For Recipient To File With State Agency	
All 3-Part	All 4-Part	All 5-Part	TC-R4	TC-MR4 Electronic Filing	TC-R6
Part 1 Copy A	Part 1 Copy A	Part 1 Copy A	Part 1 Copy A	Part 1 Copy 1 or Copy D	Part 1 Copy A
Part 2 Copy B	Part 2 State Copy	Part 2 Copy 1	Part 2 Copy B	Part 2 Copy B	Part 2 Copy 1
Part 3 Copy C	Part 3 Copy B	Part 3 Copy B	Part 3 Copy C	Part 3 Copy C	Part 3 Copy B
	Part 4 Copy C	Part 4 Copy 2	Part 4 Copy D	Part 4 Copy 2	Part 4 Copy C
		Part 5 Copy C			Part 5 Copy 2
					Part 6 Copy D
MAILERS					
3-Part Peel Apart	4-Part Peel Apart	5-Part MISC	TM-R4	TM-R6	
Part 1 Copy A	Part 1 Copy A	Part 1 Copy A	Part 1 Copy A	Part 1 Copy A	
Part 2 Copy C	Part 2 State Copy	Part 2 State Copy 1	Part 2 Copy D	Part 2 Copy 1	
Part 3 Face of Env.	Part 3 Copy C	Part 3 Copy C	Part 3 Face of Env.	Part 3 Copy D	
Part 4 Copy B, Back of Env.	Part 4 Face of Env.	Part 4 Face of Env.	Part 4 Copy C	Part 4 Face of Env.	
	Part 5 Copy B	Part 5 Copy B	Part 5 Copy B	Part 5 Copy B	
	Back of Env.	Part 6 State Copy 2, Back of Env.	Back of Env.	Part 6 Copy C	
				Part 7 Copy 2, Back of Env.	

## 1099 ELECTRONIC FILING MAILER PARTS SEQUENCE GUIDE

All the 1099's shown for Electronic Filing (no Copy A). The black reverse area in the upper right can be used for computer generated Postal Permit.

Construction 2-Part Peel-Apart	Construction 2-Part Insert	Construction TM-M3M,POD-M3M	Construction TM-MR3	Construction TM-MR4
Part 1 State or Copy C	Part 1 State or Copy C	Part 1 State or Copy C	Part 1 Copy 1 or D	Part 1 Copy 1 or D
Part 2 Face of Env.	Part 2 Face of Env.	Part 2 Face of Env.	Part 2 Face of Env.	Part 2 Face of Env.
Part 3 Copy B, Back of Env.	Part 3 Copy B	Part 3 Copy B	Part 3 Copy B	Part 3 Copy B
	Part 4 Back of Env.	Part 4 Copy 2, Back of Env.	Part 4 Copy C	Part 4 Copy C
			Back of Env.	Part 5 Copy 2, Back of Env.

## AFTER HANDLING GUIDE:

Decollate Part 1, remove pattern carbon tissue. Burst remaining copies every 3-2/3" (for 1099B, 1099DIV, 1099 Misc and 1099R - every 5-1/2").  
Burst mailer envelope every 3-2/3" (for 1099B, 1099DIV, 1099 Misc and 1099R - every 5-1/2"). Remove line hole stubs.