

LASER OFFICIAL FORMAT W-2 FORMS

Individual Packs

**Employer Copy D
State/City Copy 1**

**Employee
State/City Copy 2**

**Employer Copy D
State/City Copy 1**

**Employee
Record Copy C**

Federal Copy A

**Employee
Federal Copy B**

**Available
Self Seal
DWCLS**

**Use Envelope
DWCL or
SWCL**

LASER CUT SHEETS

Individual Laser Packs

FORM #	FORM #	
50'S	500'S	
LW2A	LW2A500	LASER W-2 COPY A EMPLOYER'S FEDERAL
LW2D1	LW2D1500	LASER W-2 COPY 1 STATE/LOCAL, OR COPY D EMPLOYER'S

FORM #	FORM #	
50'S	500'S	
LW2B	LW2B500	LASER W-2 COPY B EMPLOYEE'S FEDERAL
LW2C	LW2C500	LASER W-2 COPY C EMPLOYEE'S RECORD
LW22	LW22500	LASER W-2 COPY 2 EMPLOYEE'S STATE/LOCAL/CITY

**Laser W-2
Packaged Sets
With & Without
Envelopes Available
See Page 4**

Ordering Individual W-2 Lasers Made Easy

Official Format W-2's - each sheet of the W-2 contains information for two employees and is printed as a separate batch. All Copy A's, Copy B's, Copy C's etc. are printed separately. The employee copies must be collated for envelope insertion. Our laser W-2's are sold in packages of 50 - 8 1/2 x 11 sheets yielding 100 individual W-2 copies (Also available in bulk packs of 500). If for example, you want to order the equivalent of 100 6-part W-2's, you would order as follows:

ITEM	QTY OF PACKAGES	ITEM	QTY OF PACKAGES
LW2A	1	LW2B	1
LW2C	1	LW22	1
LW2D1	2		

(Please note: prepackaged sets of the laser official format W-2's are available on page 4).

Combined and Blank Format W-2's (See pages 5, 6 and 7) - These preprinted combined and blank formats are designed to print all employee's copies on one sheet. These combined and blank formats eliminate collating. Just fold and put in a matching window envelope. For example, the L4UP contains employee's Copies B, C, 2, and 2 preprinted on one 8 1/2 x 11 sheet. Our laser W-2 combined and blank

formats are sold in packages of 50 sheets yielding 50 employee's copies. Most formats are also available with employer's copies, file Copy D and state Copy 1, combined. The combined and blank forms are ideal for electronic filing (if filing Copy A to the Social Security Administration, you must use the official format Federal Copy A which would utilize a different program from the combined and blank formats). (Note: blank formats may not work with our stock envelopes, please request samples for testing).